

EDU602 Quiz 1 File by Tanveer Online Academy



The seminal “bureaucracy” theory, a formalized and idealized view of organizations was put forward by -----.	Max Webber
The core ideas of ----- school of management include application of science to practice of management.	Classical
The new leadership approach includes charismatic and ----- leadership	Transformational
A mnemonic for leadership is Person, People and -----	Purpose
According to David Green 2000, which type of organization will survive and flourish?	Organization with change leaders
People are born with ----- traits.	Inherited
According to ----- theory, leaders are born and not made.	Great man
Human relation theory of management was presented by -----.	Elton Mayo
The quantitative school of management combines ----- theory and behavioural science through the use of statistical models and simulations.	classical management
The Neo-classical thought stressed upon the ----- side of organizations.	Human
Workers are more receptive to ----- forces of peer groups than monetary incentives and management controls.	Social
Extensive work has been done on management in the:	Last century
The leader is an ----- and the manager is an administrator	Creator
The ----- will create policies and teams for smooth functioning of the organization.	Manager
Some traits are particularly suited to become -----.	Leaders
A requirement for leadership is personal -----.	Vision
The most powerful tool in a leader’s toolbox is	Vision
The new leadership approach includes charismatic and ----- leadership	Transformational
When -----, the leadership continuum becomes boss-centered.	manager makes decisions
----- theories relate to leadership in the context of specific situations	contingency
When -----, the leadership continuum becomes subordinate-centered.	manager permits subordinates to make decisions
He works in an autocratic, consultative and/ or democratic way.	Manager

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In which theory we transform inputs into outputs and receive feedback?	System Management
The -----of effective schools are means to achieving high and equitable levels of student learning	Correlates
The principle of employment based on technical qualifications was introduced by--- --.	Max Webber
Directing, motivating, instructing, and supervising workers assigned to the activity is-----.	Leading
----- theories deal with behaviour of leaders.	Behavioural
What is a characteristic of teachers at effective schools?	Syllabus flexibility
----- is the best predictor for leadership.	emotional intelligence
The role of a leader involves getting others to achieve an objective:	Willingly
Managing the process of combining capital, materials and workers to produce goods and services is-----.	Operations management
Job-specific skills required to perform a particular type of work or occupation at a high level.	technical skills
A leadership attribute that is universally disliked is being -----.	Dictatorial
What is the requirement of leadership?	Personal vision
-----theories are concerned with the personal characteristics of the leaders.	Trait
The term "safe environment" not only pertains to the physical condition of the school but also implies the absence of:	Verbal aggression
Which leader makes unilateral decisions?	Autocratic
----- major theories have emerged from a range of views on leadership.	3
He is the main control of the firm.	Manager
Human relation theory comes under the domain of ----- school of management.	Neo classical
In -----approach, leadership effectiveness is to do with how the leader behaves.	Style
The leader wants:	Results
Leadership is different from management it was stated by:	Kotter
Modern school of management is about-----.	Environment
Which of the following management has rule to organize all jobs in a business in best way?	authoritative

Who most importantly must feel secure in their school community?	Students
The Neo-classical thought stressed upon -----of jobs, processes and technologies to maximize economic yield.	standardization
Determining the best allocation of people and resources in management is:	Organizing
According to Katz, technical skills encompass the ability to:	Apply specialized knowledge or expertise
What was needed to complete massive projects like the construction of Egyptian pyramids?	Management activities
Being -----is an important trait of leadership.	Tolerant
Which of the following is NOT one of the four primary management functions?	Staffing
-----argued that leadership effectiveness was dependent upon two interacting factors namely, leadership style and situational favourableness.	Fred Edward Fiedler
He has to be the one who can appropriately set the tempo.	Leader
The ability to understand, alter, lead, and control the behavior of other individuals and groups	Human skills
Which theory from the following gives emphasis on the economic rationality of people and organization?	Classical school of management
The Systems School of Management was put forward by -----.	Ludwig von Bertalanffy
----- is an exercise in logic applied to situations in modern management theory.	Management
The new -----approach combines the first two decades with newer theoretical suppositions	Leadership
The highest rated skill which is identified as key leadership trait is--	communication skill
Which management school dealt with human relations?	neo-classical
Modern, Classical, Neo-classical are schools of-----.	Management
Which of the following science was incorporated into management thought of The neoclassical theory?	Behavioral
What is a distinguishing characteristic of leaders?	Providing solutions
Manager chooses the right goals to pursue, and makes a good use of resources to achieve these goals.	high efficiency/high effectiveness
Rather than focus on production, structures, or technology, the neoclassical theory was concerned with the:	employee

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Which of this school of management deals with human relations?	Neo classic
-----leader gives the group complete freedom.	laissez-faire
Manager chooses inappropriate goals to pursue, but makes good use of resources to achieve these goals.	high efficiency/high effectiveness
Which theory deals with personal characteristics?	Trait theory
The Neo-classical thought emerged in reaction against which Theory of Management?	Scientific
Which of the following management requires development of managerial principles.	administrative
Behavioural School is mainly concerned with -----of workers.	Needs
The key difference between a leader and manager is: manger is an administrator and leader is:	Influencer
In the Administrative School of Management, how many functions/roles of management were prtesented by Fayol?	6
Which management school had systems, contingency and management sciences?	modern
What tends to result from extreme division of labor?	Monotony
A measure of how well or how productively resources are used to achieve a goal is	Efficiency
A leadership attribute that is universally liked is being -----.	Dynamic
A person who influences a group of people towards the achievement of a goal is called a:	Leader

In the effective school, staff -----that all students can master the essential school skills	Believes
If anything goes wrong ,then it will be the -----who will ask the question in what and why as s/he has to answer the higher-ups	Leader
In the effective school, staff have the ability to help all students attain -----	Mastery
Which type of school successfully achieves the targets set by the stakeholders by showing high grades and good results in exams?	Good school
The core ideas evolved in response to the shift from handicraft to - -----production.	Industrial
Great leaders will arise when there is a great -----.	Need
-----leader involves the group in decision making.	Democratic
In the effective school, Principal ensures that parents understand and support the school's basic -----	Mission
Which from the following option is used to improve both individual student performance and instruction in an effective school?	Results
Leaders need vision in-----	new leadership
Productivity----- when workers believe that they are being observed closely.	Increases
According to Fayol -----need specific roles in order to manage work and workers.	Managers
In which type of management, the managers use math and statistics for problem solving?	Scientific management
Those organizations will survive and flourish which have ----- --	change leaders
Change leaders are the individuals who thrive on----- and actively seek to make future.	Chaos
Understanding what is needed, in terms of human and other resources, to achieve success and developing the plan to achieve it, is known as -----	Situation
The approach of a manager is to	set direction
Articulation and ----- of specific principles of management are the core ideas of the classical school of management	Application
A leader should be -----	diplomatic and tactful
In -----what managers do depends on or is contingent on the situation at hand; it emphasizes an “if-then” relationship.	Contingency school of management
----- school of management is a logical extension of the human resource school.	Neo classical
Deciding upon business goals and the methods to achieve them is-----.	Planning
According to Kotter for the success of organizations both are necessary:	Leadership and management
The relationship between parents and the school must be an authentic----- between the school and the home.	Partnership
Honesty is regarded to be the -----highest skill required as a leadership trait.	Third

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According to Gammage (1985), what is the primary factor that makes a school effective?	Environment
Transforming inputs into outputs and receiving feedback is-----	Systems Management Theory
Classical school of management is concerned with-----.	Process
In an effective school, who ensures that the parents understand and support the school's basic mission?	Principal



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Leaders carry out this process by applying their leadership knowledge and skills.
This is called ----- Leadership: **Process**

A measure of the appropriateness of the goals an organization is pursuing and the degree to which they are achieved is called --. **Effectiveness**

Neo-classical school of management relates to-----, **People**

-----suggested that successful organizations match their structure to the nature of the environment: **Lawrence & Lorsch**

----- school of management is a logical extension of the human resource school. **Neo classical**

The new leadership approach includes charismatic and ----- leadership: Transformational

Managerial grid model was developed in ----. **1964**

According to Maslow's hierarchy theory, in order to motivate an employee there are five basic needs that are meant to be fulfilled step by step. Choose correct order of needs from following: **Physiological, Social, Security, Self-actualization, Esteem recognition**

There are----- functions of management. **Four**

According to Fayol, there are ----- principles of management. **14**

According to Maslow's for the learning, students must feel -----in their school. **Secure**

Being a provocateur is a leadership attribute which is -----, **mostly in disagreement**

----- satisfaction and working conditions are important in achieving worker productivity. **Employee**

The students and staff are deeply concerned about the----- and precisely focused on how to get to that: **future**

In contingency school, management techniques should be dependent upon the----- --. **Circumstances**

The leader must recognize that success is not about -----, it is about progress. **Followers**

Leader must become strategic rather than -----. **Operational**

Application of ----- knowledge is extended to non-business areas like education, government, health care and others. **Management**

Hierarchy of Needs Theory has -----assumptions. **5**

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The broader concept of leadership recognizes that leadership is always passed on from the -----in any organization: **followership**

The seminal “bureaucracy” theory, a formalized and idealized view of organizations is based on -----major principles. **6**

The principal can make a mission effective by being ----- and energetic in sharing her vision with faculty. **Persistent**

Bureaucratic School of Management was developed by---- -. **Max Weber**

Choosing to “lead from-----” is the only way to create the optimal chance for leadership success. **Strength**

Who state that the core activities of a manager and leader are simply different?

Buckingham

“Principles of Scientific Management” was put forward by------. **Frederick Taylor**

When individuals do not have the knowledge or skills to do the job, the leaders have to be -----oriented. **Production**

Staff accept responsibility for students’ learning of the schools’ essential----- goals

Egyptian pyramids would not have been built without the -----of all of the required tasks: **management**

The leader must recognize that success is not about -----, **it is about progress.**

A structured unit of people who work together and coordinate their actions to achieve a collective goal is: **organization**

Job-loss and wrenching change led to -----organizations and less security. **Leaner**

Path-goal model of Leadership was introduced by: **Martin Evans & Robert House**

----- skills are frequently considered to be planning, controlling and monitoring. **Management**

In which type of a school, there is clearly articulated mission? **Focused**

The function that coordinates the efforts of people to accomplish goals and objectives using available resources is called ----- -. **Management**

How many leadership styles are suggested by Iowa? **3**

Early forms of -----concepts have been applied throughout history in order to progress as a society. **Management**

What does situational theory of leadership emphasizes? **Personality traits**

Manager is the one who has ----- , formal authority and the position. **Subordinates**

Leadership is a process by which a person influences others to accomplish-----.

Objective

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The ability to analyze and diagnose a situation and distinguish between cause and effect.
conceptual skills

What do you call a style of leadership that takes account of others' views, opinions,
and ideas?

Democratic

In effective school, who acts as an instructional leader? **Principal**

The Hawthorne Studies were conducted to examine the working conditions and -----
-----at the Western Electric Hawthorne USA. **Productivity**

Managers' use of math and statistics for problem solving is called-----**Scientific management**

The process of converting resources within the system into product or service is-----
---. **Output**

Leadership is affected by the situation in----- approach: **trait**

Brymen (1992) splits leadership research into -----phases.**4**

People who make good leaders have the right (or sufficient) combination of -----
Traits

-----is the ability of influencing people to strive willingly for mutual objectives.

Leadership

Given the flaws of early trait studies, researchers turned to examining the ----- that
differentiated the effective leaders from ineffective leaders. **Behaviours**

The working of the leader reflects from the number of----- he has. **Followers**

-----appears last in the list of key leadership traits, but is extremely important.

Aggressiveness

Great leaders were often from the-----, as few from -----had the opportunity
to lead. **aristocracy, lower class**

----- give solutions while the----- create strategies. leaders, **managers**

To be a leader, a person must have a deep-rooted----- to the goal that he will strive to
achieve it even if nobody follows him!: **commitment**

Hierarchy of Need (Motivation) theory was presented by-----in 1954. **Abraham Maslow**

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Behavioural theorists viewed employees as individuals –not as-----, as in the past.
Machines

According to Burke and ----- (2004) management is now based around knowledge workers. **Cooper**

----- management theory is also known as the human relations movement. **Behavioral**

Every----- must understand that when an organizational goal is achieved it leads to fulfillment of their personal needs: **worker**

Which option from the following is the set of research based characteristics of a school's climate associated with improved and better student learning? **Correlates**

The -----creates a "community of shared values". **Leader**

Which type of leader is suitable in situations where subordinates experience excessive pressure? **People oriented**

The correlates are the only set of research based characteristics of a school's ----- associated with improved, better student learning. **Climate**

There are ----- levels of management. **3**

Leadership can be broken down to three sides, situation, followers and ----- **Leaders**

----- school of management is a logical extension of the human resource school.

Neo classical

Students must feel -----in their school community so that their energies can be applied to learning. **Secure**

Leaders who are people oriented will increase employee satisfaction and performance when ____ **subordinates experience excessive pressure**

The core ideas evolved in response to the shift from handicraft to-----production.
Industrial

The Neo-classical thought emerged in reaction against the-----Theory of Management.
Scientific

----- school believes that there must be a union between human needs and organizational goals: **behavioural**

Behavioural theories of leadership do not seek inborn traits; rather, they look at what leaders actually ----- **Do**

-----skills are defined as providing vision and strategy, as well as leading transformational change. **Leadership**

When max weber gave the theory of social and economic organization? **1905**

Maslow's "basic needs" are also known as: **Physiological needs**

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People, their skills, know-how and experience, machinery, raw materials, computers and IT, patents, financial capital are known as ----- --. **Resources**

The most dangerous leadership myth is that leaders are ---- --. **Born**

In the levels of management, the supervisors belong to the: **lower level**

When managers have the mental ability to analyze and diagnose complex situations, they possess _____ skills. **Conceptual**

_____ differentiates leaders from non-leaders by focusing on personal qualities and characteristics. **Trait theories**

Correlates are concepts with which we can analyze that complex social organization of a school in order to cause the school as a whole to ----- **improve**

The seminal “bureaucracy” theory, a formalized and idealized view of organizations is based on -----major principles. **6**

True leaders must become “strategic” rather than ----- --. **Operational**

We know that we have qualities that can influence our actions. This is called ----- Leadership: **trait**

----- theories imply that leaders can be trained: **Behavioral**

How many years ago, Dr. Lezotte and his colleagues identified the characteristics of a successful school? **About 40 years ago**

Dealing with complexity is the core of ----- management theory. **Modern**

This approach also sets the stage for later theories that viewed leadership in terms of manager’s particular ----- --. **Situation**

----- designed a project scheduling model for increasing the efficiency of project execution and completion. **The Gantt Chart**

Leadership is strictly a -----centered work. The role of a leader is to get others to achieve an objective willingly. **People**

The leader should be the source of possibility----- --. **Thinking**

The community as a whole works as a----- to tackle the issues of drug use, bullying, and gang activity, in an ideal situation. **Team**

Both leadership and management are interchangeable but ----- . **Different**

-----argued that technology and production systems were critical aspects of organizational design: **Joan Woodward**

The work of leaders reflect from the no of: **Followers**

A school climate that is free from physical or verbal aggression harassment or

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discrimination is known as a-----environment: Safe

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Some traits are particularly suited to become ----- . Leaders

Workers are more receptive to ----- forces of peer groups than monetary incentives and management controls. Social

The core of modern management theory is to deal with: complexity

According to----- theory, leaders are born and not made. Great man

The ----- will create policies and teams for smooth functioning of the organization.
Manager



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